



Tasks of the Member State

- Ensure the implementation of the EUSBSR:
 - Intensify actions further to enhance existing political support.
 - Recognise the need to include the EUSBSR on the agenda of the Council.
- Ensure that the EUSBSR is respected in the national and regional strategic planning, existing policies, programmes and financial instruments:
 - Coordinate and integrate relevant policies with the EUSBSR.
 - Invite line ministries and other relevant authorities to mobilise programmes/ financial instruments to support the implementation of the EUSBSR.
- Support implementation of the role of National Contact Point in national coordination of the EUSBSR, as well as Priority Area Coordinator and Horizontal Action Leader in thematic and transnational implementation of the EUSBSR:
 - Appoint National Contact Point and support it in the implementation of its tasks.
 - Set up national coordination body.
 - Assume responsibility for the coordination of the Priority Area/-s concerned.
 - Appoint Priority Area Coordinator(s) and ensure adequate internal capacity.
 - Appoint the Priority Area Focal Points.
 - Continuously ensure own adequate internal capacity.

Tasks of the National Contact Point

- Seek political support for and contribute to political commitment to the implementation of the EUSBSR in the home country.
- Cooperate with other National Contact Points of the EUSBSR to secure coherence and exchange the best practices.
- Ensure overall coordination of and support to the EUSBSR implementation in the home country.
- Formulate and communicate national positions on the EUSBSR and Action Plan.
- Participate in the review of the EUSBSR and Action Plan.
- Support Priority Area Coordinator(s).
- Regularly monitor and report on the coordination activities to the European Commission.
- Encourage participation of all stakeholders from the entire macro-region in the implementation of the EUSBSR.
- Promote the visibility of the EUSBSR.



EUSBSR
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Tasks of the European Commission

- Take the EUSBSR into account in relevant policy initiatives and programmes planning.
- Promote and facilitate involvement of stakeholders of the entire macro-region and support them in the implementation of the EUSBSR.
- Encourage dialogue and cooperation with stakeholders from other interested Baltic Sea Region States.
- Facilitate implementation of the EUSBSR in cooperation with the Member States.
- Consult on a regular basis with the Member States, inter alia through the High Level Group.
- Evaluate and report on the progress made in the implementation of the EUSBSR and the results achieved.
- Review and update the EUSBSR and Action Plan.



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Role of the High Level Group

- Give advice to the European Commission on the EUSBSR and its implementation.
- Provide opinion on the review and updates on the EUSBSR and Action Plan.
- Propose actions to be taken by the European Commission and the Member States to strengthen the EUSBSR implementation:
 - Contribute to the implementation of the Council Conclusions on the review of the EUSBSR.
 - Identify and address obstacles to the effective implementation of the EUSBSR.
 - Propose actions to promote macro-regional approach in developing new policies and in aligning of programmes/financial instruments.



Tasks of the Priority Area Coordinator/ Horizontal Action Leader

- Propose targets for the Priority Area/Horizontal Action.
- Review the relevance of the Priority Area/Horizontal Action.
- Facilitate policy discussions in the Baltic Sea Region regarding the Priority Area/Horizontal Action concerned.
- Facilitate implementation of actions and Flagship Projects defined under the Priority Area/Horizontal Action.
- Convey relevant results and recommendations of Flagship Projects/Horizontal Action to the policy level.
- Ensure visibility of the Priority Area/Horizontal Action.
- Maintain a dialogue with bodies in charge of implementation of programmes/financial instruments on alignment of funding for implementation of the Priority Area/Horizontal Action.
- Liaise and cooperate with other Priority Area Coordinators and Horizontal Action Leaders in order to ensure coherence.
- Monitor progress within the Priority Area/Horizontal Action.



Tasks of the Priority Area Focal Point

- Function as a Focal Point for the Priority Area in the home country:
 - Participate in national coordination regarding the EUSBSR.
 - Provide information on the Priority Area to authorities or the public.
 - Identify relevant contact persons in the home country for Priority Area activities and Flagship Projects.
 - Assist the Priority Area Coordinator(s) to ensure communication and visibility of the Priority Area.
 - Ensure that decisions regarding the Priority Area are communicated to the relevant stakeholders.
- Liaise regularly with the Priority Area Coordinator(s) in order to:
 - Contribute to a policy discussion within the Priority Area concerned.
 - Attend relevant activities, e.g. Steering Committees, meetings and conferences, of the Priority Area.
 - Provide information on activities and projects in the home country of relevance to the Priority Area.
 - Convey positions to the Priority Area and ensure they are nationally consolidated among the authorities and stakeholders concerned.



Tasks of a body in charge of implementation of a programme/financial instrument

- In the planning of future programmes/financial instruments:
 - Consider the importance and contribution of the international cooperation.
 - Support coordination between and integration of the national and regional strategic planning into existing policies, programmes and financial instruments.
 - Establish collaboration with relevant authorities, other bodies in charge of implementation of programmes/financial instruments and the main actors of the EUSBSR.
 - Identify and indicate specific projects under actions/measures/priorities of the programme that will contribute to the implementation of the EUSBSR objectives.
 - Allocate financial resources of the programme to support the EUSBSR.
- In the implementation of the programmes/financial instruments:
 - Support development of cooperation projects by applying relevant methodologies, working tools and aligning available financial resources for their funding.
 - Allocate funding resources at national and regional level in compliance with legal requirements and selection criteria to support the EUSBSR objectives.
 - Allocate administrative and technical assistance to support the main actors and activities necessary for the implementation of the EUSBSR.
 - Disseminate information to potential project applicants on the opportunities offered by the programme/financial instrument for the implementation of the EUSBSR.
- In the reporting phase:
 - Identify and report on funding allocated to Flagship Projects of the EUSBSR.
 - Identify and report on funding allocated to other projects (non Flagship Projects) contributing to the EUSBSR objectives.



The function of a Flagship Project

- A Flagship Project must fulfil the following key criteria:
 - it has a high macro-regional impact.
 - it is contributing to fulfilling the objectives of the EUSBSR.
 - it is related to the implementation of one or more actions of the Priority Area concerned.
- In general, a Flagship Project is also expected to:
 - have a clear transnational dimension.
 - be mature for implementation:
 - can be implemented within a realistic timeframe.
 - has a clear financial and activity plan.
 - partnership is established and a Flagship Project Leader is identified.

Priority Area Coordinator(s) may decide on specific criteria under respective Priority Area after consultation with National Contact Points and EC Directorate General for Regional Policy.



Tasks of the Flagship Project Leader

- Ensure implementation of the Flagship Project.
- Liaise regularly with the respective Priority Area Coordinator(s):
 - Take actively part in the activities of the respective Priority Area, e.g. relevant meetings and conferences;
 - Regularly monitor and report on the progress of the Flagship Project to the Priority Area Coordinator(s).
- Ensure sustainability and promotion of the Flagship Project results. Support the Priority Area Coordinator(s) in conveying relevant Flagship Project results and recommendations to the policy discussions and policy development in the Baltic Sea Region.
- Establish and maintain cooperation with other relevant Flagship Projects of the EUSBSR, in order to ensure coherence, exchange information and avoid duplication of efforts.
- Ensure communication and visibility of the Flagship Project and its results.